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## **BERMUDA MERCHANT SHIPPING GUIDANCE NOTICE**

### **Port and Terminal Refusal of Requests to Conduct Boat Drills**

**This Notice is intended for:** Ship Owners, Managers, Masters and Operators

**References:**  
SOLAS III/19.3.4.3 and 19.3.4.6

**Summary:**  
This Bermuda Shipping Guidance Notice is issued to provide information on the actions to be taken if a vessel has had their request to conduct three monthly lifeboat and rescue boat drills, as required by SOLAS, refused.

This Notice was issued on 22<sup>nd</sup> November 2019

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#### **1. Introduction**

- (1) SOLAS Chapter III, Regulation 19.3.4.3 and Regulation 19.3.4.6 requires that every lifeboat and rescue boat on a vessel is launched and manoeuvred in the water by its assigned operating crew, at least once every 3 months.
- (2) This Administration is aware of instances in which a ship has made a request to conduct these drills during a port or terminal call and has had this request declined by the relevant authority.
- (3) As these drills are an explicit requirement of SOLAS ships risk being given Port State Control or vetting inspection deficiencies if they are not carried out within the required timeframe.
- (4) This guidance is issued to provide information on the actions to be taken if a vessel has had their request to conduct these drills refused.

#### **2. Reporting Requirements**

- (1) In order to gain both an understanding of the factors that may lead to drills being refused by ports and terminals, and also to find out the extent of this problem, we request the following:
  - (a) All Bermuda Flagged vessels which have their requests to conduct boat drills refused are to complete report form DRF1 and submit it to the BSMA at the following email address: [survey@bermudashipping.bm](mailto:survey@bermudashipping.bm)

Report form DRF1 can be found in the appendix to this Guidance Notice.

- (2) Upon receipt of report form DRF1 the BSMA will, if necessary, contact the port authority to follow up on any details.
- (3) The other Red Ensign Group (REG) Registries have also instructed their ships to complete report form DRF1. All responses will be analysed to determine if there are any trends or patterns upon which further action may be based.

**Chief Surveyor**  
**Bermuda Shipping and Maritime Authority**

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**Courier:** 4<sup>th</sup> Floor, Mintflower Place, 8 Par-la-Ville Road, Hamilton HM 08, Bermuda  
**Telephone:** 1(441) 295-7251   **Fax:** 1(441) 295-3718  
**e-mail:** [survey@bermudashipping.bm](mailto:survey@bermudashipping.bm)   [www.bermudashipping.bm](http://www.bermudashipping.bm)

**DRILLS DECLINED BY PORT AUTHORITY - REPORTING FORM**  
3 Monthly Drills as Required by SOLAS/III.19.3.4.3 and 19.3.4.6

**Ship Details**

<b>Ship Name</b>		<b>Ship Type</b>		<b>IMO No.</b>	
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**Drill Details**

<b>Type of Drill Declined</b>					
<b>Date Drill Requested</b>		<b>Port Name</b>			
<b>Date Drill Declined</b>					
<b>Have port allowed drills previously?</b>		<b>Country</b>			
<b>Applicable Port Arrival Information regarding drills complied with?</b>					
<b>Reason for Refusal</b>		<b>If Other Reason:</b>			
<b>Company Procedure for Boat Drills</b>		<b>If Other Procedure:</b>			

**Contact Details**

<b>Port Contact Details</b>	
<b>Contact:</b>	
<b>Email:</b>	
<b>Telephone:</b>	

<b>Agent Contact Details</b>	
<b>Contact:</b>	
<b>Email:</b>	
<b>Telephone:</b>	

**Flag Use Only**

<b>Reason for Refusal Verified with Port Authority?</b>		<b>Justification of Reason for Refusal (If Different from Above):</b>
<b>Reason Given by Port Authority:</b>		

DRF1