



# BERMUDA MERCHANT SHIPPING NOTICE

Contact Details and Index of Shipping Notices

2024-001

## Application

Ship Owners, Managers, Masters and Officers of Bermuda Registered ships and Classification Societies

## Summary

This Notice sets out the means by which the Bermuda Shipping and Maritime Authority should be contacted. The subject matter for the different email addresses. The list of current Bermuda Shipping Notices (BSN) which will be updated as a BSN is updated.

This Notice supersedes Shipping Notice 2023-001 issued on 16<sup>th</sup> June 2023.

This Notice was issued on 4<sup>th</sup> January 2024.

---

## 1. Mail/Courier Packages for the Bermuda Shipping and Maritime Authority

(1) The Bermuda Shipping and Maritime Authority is based in Hamilton, Bermuda. It has separate postal and courier addresses. The actual building does not have facilities for the reception of mail and the address below should be used for all **regular mail**:

Bermuda Shipping and Maritime Authority  
PO Box HM1628  
Hamilton, HM GX  
Bermuda

(2) **Courier packages** can be received directly at the office and they should be addressed to the physical office which is located at:

Bermuda Shipping and Maritime Authority



4th Floor, Mintflower Place,  
8 Par-la-Ville Road,  
Hamilton HM 08,  
Bermuda

## 2. Telephone and email contacts

(1) The administration's telephone numbers are;

Main office telephone:	+1441 295 7251
Fax number:	+1441 295 3718
24 hour emergency contact:	+1441 799 7251

(2) The emergency contact number is a mobile phone number which is diverted through to one of the Surveyors who is in a position to respond directly to matters in an emergency. Please note that Bermuda time is GMT + 4.

## 3. Email contact

(1) The administration has several email addresses and to ensure that your message is attended to as quickly as possible by the right person please direct messages to:

- a. [enquiries@bermudashipping.bm](mailto:enquiries@bermudashipping.bm) for messages relating to:
  - i. General information requests about the Bermuda register.
- b. [admin@bermudashipping.bm](mailto:admin@bermudashipping.bm) for messages relating to:
  - i. Invoice queries,
  - ii. Requests for forms,
  - iii. Related administrative matters.
- c. [registry@bermudashipping.bm](mailto:registry@bermudashipping.bm) for messages relating to;
  - i. Registry enquiries,
  - ii. Requests for transcripts,
  - iii. Communications associated with changes in registry,
  - iv. Any other matters needing the attention of the Registrar,
  - v. Correspondence connected with ships in the process of registry.
  - vi. Notification of RBD.
- d. [survey@bermudashipping.bm](mailto:survey@bermudashipping.bm) for messages relating to;
  - i. Survey and certification enquiries,
  - ii. Technical questions,
  - iii. Survey bookings and planning,
  - iv. Manning and certification queries,
  - v. Requests for exemptions, etc.,
  - vi. Notification of casualties.
- e. [endorsements@bermudashipping.bm](mailto:endorsements@bermudashipping.bm) for messages relating to;

- i. Applications for officer's endorsements,
  - ii. Queries about endorsements.
- f. [dischargebooks@bermudashipping.bm](mailto:dischargebooks@bermudashipping.bm) for messages relating to;
- i. Applications for seafarers discharge books.
- g. [complaints@bermudashipping.bm](mailto:complaints@bermudashipping.bm) for messages relating to;
- i. Complaints that remain unresolved after completion of the Company Complaints Procedure.
- Note:** the Company Complaints Procedure evidence and conclusion should be included in any complaint.
- ii. Medical Complaints for the Medical Referee

#### 4. INDEX of Bermuda Shipping Notices

Year - Number	Subject	Issue Date
2024 – 001	Contact details and Index of Shipping Notices	Jan 2024
2021 – 002	Hours of Rest – guidance.	Apr 2021
YYYY – 003	Withdrawn	-
2011 – 004	Amendments to MARPOL Annex 1 – Oil record Books.	Feb 2011
YYYY – 005	Withdrawn	-
YYYY – 006	Withdrawn	-
2022 – 007	Countries whose seafarer medical certificates are accepted for use on Bermuda ships.	Apr 2022
2011 – 008	Infant and Oversized Lifejackets.	Jan 2011
2011 – 009	Ozone depleting substances and Low sulphur fuel changeover	Jan 2011
2011 – 010	Introduction of Bridge Navigational Watch Alarms and ECDIS	Jan 2011
2011 – 011	Continued use of Existing BNWAS Systems	May 2011
2022 – 012	Piracy Countermeasures	Mar 2022
YYYY – 013	Withdrawn	-
YYYY – 014	Withdrawn	-
2022 – 015	Bermuda Endorsements	Dec 2022
2022 – 016	Life Saving Appliances and Servicing	Oct 2022
2019 – 017	Electronic Logbooks	Nov 2019
YYYY – 018	Withdrawn	-
YYYY – 019	Withdrawn	-
YYYY – 020	Withdrawn	-
2022 – 021	Maintenance and Inspection of Fire Protection Systems, Appliances and Certain Emergency Equipment	Oct 2022
2019 – 022	Deaths on Board	Apr 2019
2013 – 023	Reporting of Occupational Disease	Oct 2014

YYYY – 024	Withdrawn	-
YYYY – 025	Withdrawn	-
2017 – 026	Certification as Ship's Cook	Sep 2017
2023 – 027	Maintenance and Inspection of Fixed Carbon Dioxide Fire Extinguishing Systems	Mar 2023
2021 – 028	Maintenance, Testing and Inspection of Portable Fire Extinguishers	May 2021
2023 – 029	Seafarer's Medical certification	May 2023
YYYY – 030	Withdrawn	-
2020 – 031	Marine Casualty and Marine Incident Reporting	Jun 2020
2023 – 032	Instruction of Arrangements 'To the Satisfaction of the Administration'	Oct 2023
2021 – 033	Electronic Certification	Oct 2021
2022 - 034	Discharge of Sewage – Clarification	Jan 2022
2022 – 035	Carriage of Immersion Suits – Remote Locations	Jan 2022
2024 – 036	Radio Regulations	Jan 2024

## 5.INDEX of Bermuda Information Bulletins

Year - Number	Subject	Issue Date
2016 - 01	Port State Control Detentions - Fire Dampers	Oct 2016
2016 - 02	Direct openings From Cargo and Machinery Spaces into Sleeping Rooms.	Oct 2016
2017 - 01	Relocation of office	July 2017
2018 - 02	Piracy in Approaches to Bonny, Nigeria	Nov 2018
2018 - 03	LNG Cargo Tank Damage	Dec 2018
2019 - 02	Port State Control Concentrated Inspection Campaigns – Emergency Systems and Procedures	Aug 2019
2019 - 03	The 2020 Global Sulphur Limit	Oct 2019
2019 - 04	LRIT Conformance Test Reports	Nov 2019
2021 - 01	Explosion on Main Air Starting line	Feb 2021
2021 - 02	Wreck Removal Certificates	Apr 2021
2022 - 01	AMSA CIC – Hours of Work and Rest	May 2022
2022 - 02	Paris MOU CIC – Polar Code	Jun 2022
2022 - 03	Paris MOU CIC – STCW	Aug 2022

## 6.INDEX of Bermuda Safety Bulletins

Year - Number	Subject	Issue Date
2019 - 001	GPS Week Number Rollover Event	Mar 2019
2018 - 001	Nitrogen Gas Forming Part of a Stored Power Arrangement for Life Saving Appliances	Sep 2018
2018 - 002	CO2 Fixed Fire Fighting Installations	Oct 2018
2018 - 003	Best Practice in Recovering Davit Launched Lifeboats and Rescue Boats	Dec 2018
2018 - 004	Failure of LSA Winch Large Planetary Gears	Nov 2018

## 7.INDEX of Bermuda Guidance Notes

Year - Number	Subject	Issue Date
2023 – 02	Document Retention Policy	Mar 2023
2023 – 01	Amendment 41-22 to IMDG Code	Jan 2023
2022 – 03	Port State Control Inspections	Aug 2022
2022 – 02	Ukraine Crisis	Mar 2022
2022 – 01	Marine Equipment – Acceptance of Testing Standards	Jan 2022
2021 – 09	ILO 108 and Seaman's Discharge Books	Dec 2021
2021 – 08	Discharge of Sewage Sludge	Nov 2021
2021 – 07(01)	COVID-19 Management and Prevention on Board - WITHDRAWN	-
2021 – 06	Not published	-
2021 – 05	Paris MOU CIC on Stability in General	Aug 2021
2021 – 04	CMOU CIC on Ballast Water Management	Aug 2021
2021 – 03	List of Current Bermuda Legislation	July 2021
2021 – 02	Not published	-
2021 – 01	Withdrawn and superseded by BGN 2022 – 03	May 2021
2020 – 14	Cyber Security on Board Ships	Oct 2020
2020 – 13	Carriage of Publications on Board Ships	Oct 2020
2020 – 12	Ship Recycling and Inventory of Hazardous Materials	Oct 2020
2020 – 11	MLC 2018 Amendments – Piracy and Armed Robbery	Oct 2020
2020 – 10	Official Log Books	Mar 2020
2020 – 09	Not published	-
2020 – 08	Not published	-
2020 – 07	Not published	-
2020 – 06	Withdrawn and superseded by BGN 2021 – 07(01)	-
2020 – 05	Not Published	-
2020 – 04(04)	COVID-19 Arrangements for Seafarer Documentation - WITHDRAWN	-
2020 – 03(04)	COVID-19 Continuity of Ship Certification - WITHDRAWN	-
2020 – 02	COVID-19 Extension of Periodical Life Saving Appliance and Fixed Fire Extinguishing Servicing - WITHDRAWN	-
2020 – 01	Withdrawn	-
2019 – 11	Damage Control Drills for Passenger Ships	Nov 2019
2019 – 10	Withdrawn	-
2019 – 09	Fuel Oil Non-Availability Report (FONAR)	Nov 2019
2019 – 08	Port Refusal for Conduct of Boat Drills	Nov 2019
2019 – 07	Electronic Log Books	Nov 2019
2019 – 06	Periodic Inspection and Testing of Seamless Steel Pressurised Gas Cylinders	Oct 2019
2019 – 05	Extended Periods out of Service – Lay Up	Aug 2019
2019 – 04	Polar code Compliance	Jun 2019
2019 – 03	Bermuda Extended Dry Docking (EDD) Programme	Mar 2019
2019 – 02	Escape Route Signs and Equipment Location	Jan 2019
2019 – 01	Withdrawn	-

2017 – 01	Implementation of MLC – 2014 Amendments	Jan 2017
-----------	---	----------